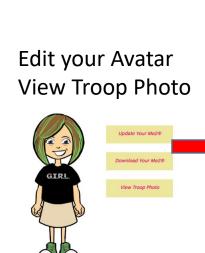
Troop Dashboard









Your Patch



Will activate when \$1200 in Troop sales are reached



From this drop down you can toggle between your roles or if you have multiple troops (does not go to girl campaign)

Current Sales – This only changes when online sale are made or order cards are entered

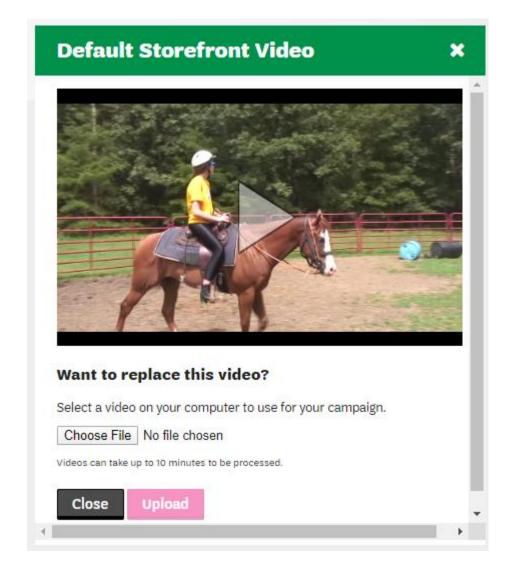
Icons – to manage your Troop

Campaign Setup



The system comes with a default Storefront video. Your Troop can upload their own.

Click the Video Instructions to get a How To information page. This includes a sample script and safety information



Manage System Users Send messages Manage Troops & Girl Scouts Manage Admin Users

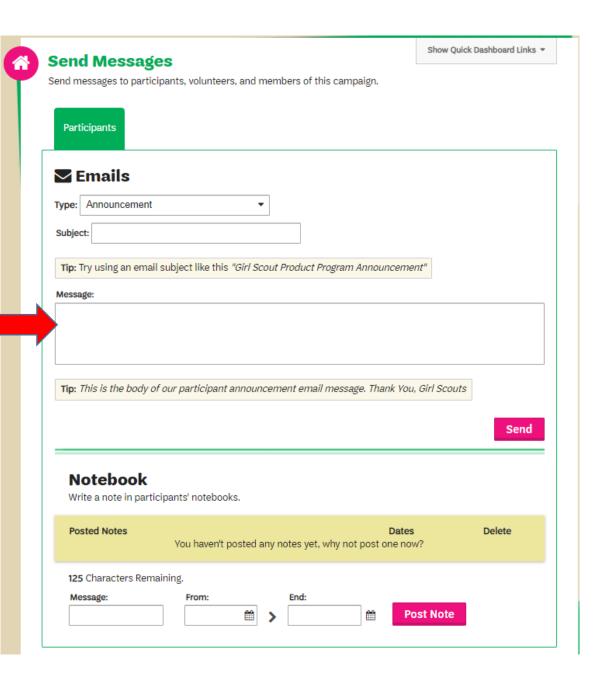
Send messages to Participants that are in M2

There are 5 drop down choices

- 1. Announcements
- 2. Participants with missing patch actions this will only send to those who qualify
- 3. Participants with missing reward actions this will only send to those who need to make a reward choice.
- 4. Participants who have not sent any emails
- 5. Thank You

Notebook

Write a note to all your participants, this will post to their dashboard



Financials & Reporting



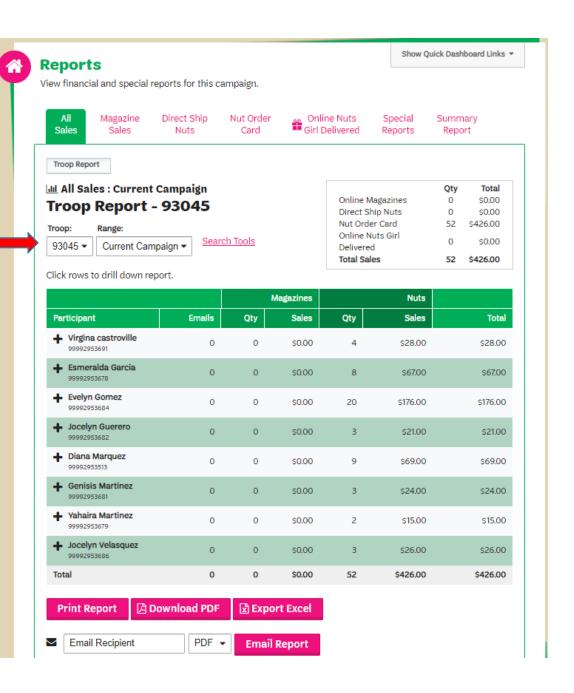
III Reports

Troop Summary / Amount Due Report

If more than one Troop, you can switch here

Report tabs – All Troops

- All Sales
- 2. Magazines
- 3. Direct Ship Nuts
- 4. Nut Order Card Entries by parents/leaders
- 5. Girl Delivery Nuts not paid for
- 6. Special reports see next page for info
- 7. Summary Report all info toggle troops



Manage System Users - Troops and Girl Scouts

Manage System Users







Manage Your Troops

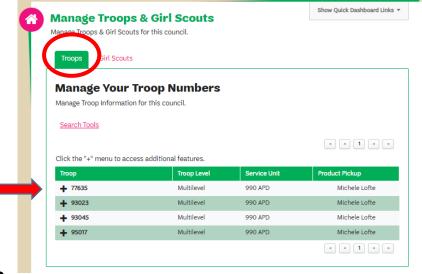
When clicking on the + by a Troop you can view

- 1. Troop Sales
- 2. Troop Payments
- 3. Troop Photo









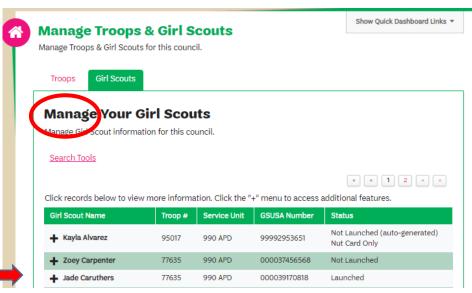
lanage Your Girl Scouts

his will list all girls uploaded Vhen clicking on the + by a Girl you an view

- . View Sales
- . View Payments

Status

Not Launched – not logged in Launched – logged in Not launched – auto generated (nut card only) means the girl did not log in put an order was entered



Manage System Users - Manage Admin

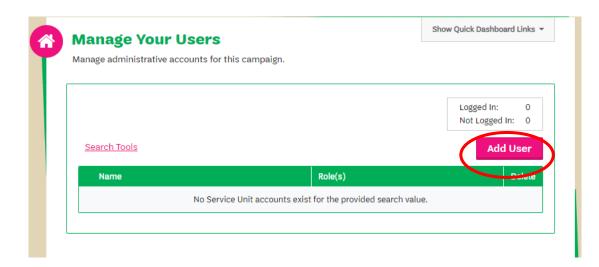
Users

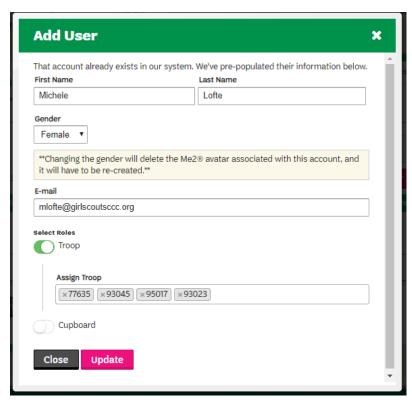
Manage System Users











Adding Users

You can add adults and give them access to:

- 1. Your Troop Campaign in your SU
- 2. A Cupboard (if applicable)

Once added, the system will send them an email with a login link.

Financials & Reporting









Troop Payments - Service Unit

This link shows all troops

- Total Gross Sales
- 2. Money collected online (direct
- 3. The Troops Proceeds
- 4. Money owed to council
- 5. Payments made to council
- 6. Balance still owed

Troop Payments - Service Unit 990 APD

View all Troop Payments for this service unit.

Search Tools

Click rows to view payments for a particular Troop. Click the "+" menu to access additional features.

Troop #	Gross Sales	\$ Collected Online	Total Proceeds & Bonuses	Total Owed	Total Payments	Balance
77635	\$559.00	\$104.00	\$99.00	\$356.00	\$0.00	\$356.00
93023	\$91.00	\$0.00	\$18.20	\$72.80	\$0.00	\$72.80
93045	\$426.00	\$0.00	\$85.20	\$340.80	\$426.00	(\$85.20)
95017	\$336.00	\$0.00	\$67.20	\$268.80	\$0.00	\$268.80

Troop Payments - Troop 77635

Troop Deposits

View payments made by this troop to the council

Date	Bank Name	Check/Deposit/Ref#	Comments	Deposit
		No results returned		

You can add girl payments, they do not reflex on the Girl Scout Payments

Troop balance, but do show on the girls dashboard

View Girl Scout payments for this troop.

Search Tools

Click rows to view girl scout payment information. Click the "+" menu to access additional reatures.

Girl Scout	Payments Due Troop	Payments Made	Balance
+ Katie Arreguin	\$0.00	\$0.00	\$0.00
+ Zoey Carpenter	\$0.00	\$0.00	\$0.00
→ Jade Caruthers	\$157.00	\$0.00	\$157.00

Troop Payments – Troop Click on a Troop

Add Girl Scout Payment

This link shows the Troops

- 1. ACH's
- 2. Deposits to council
- 3. Girl Payment Due
- 4. Girl Payments Made
- 5. Girl balance due

You can add girl payments. These do not reflect on the Troop Balance



Banking & Payments



Troop Summary / Amount Due Report



Reports

View financial and special reports for this campaign.

Sales

Magazine Sales

Direct Ship Nuts

Online Girl Delivered Nut Order Card

Online Nuts Reports

Summary Report

Show Quick Dashboard Links .

Special Reports

Download Excel versions of some of the more commonly used reports below:

Service Unit, Troop, and Girl Scout Reports

View sales and data reports by entity.

- X Troop Orders
- Troop Products & Financials
- Troop Rewards
- Troop Summary
- x Girl Scout Orders
- (x) Girl Scout Products & Financials
- x Girl Scout Rewards
- प्रो Girl Scout Summary

Troop Orders	All inclusive report of all Troop level sales, balances due, cumulative proceeds and rewards
Troop Products & Financials	Breakout of products and sales by Troop
Troop Rewards	Breakout report of rewards only
Troop Summary	Quick view of overall Troop stats and brief financials
Girl Scout Orders	All inclusive report of all Girl level sales, balances due, cumulative proceeds and rewards
Girl Scout Products & Financials	Breakout of products and sales by Girl
Girl Scout Rewards	Breakout report of rewards only
Girl Scout Summary	Quick view of overall Girl stats and brief financials

Financials & Reporting



III Reports

Troop Summary / Amount Due Report

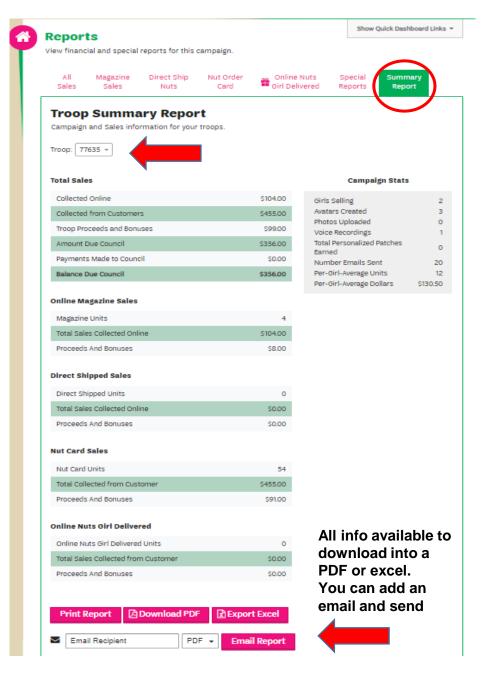
Troop Summary Report

This report shows by Troop

- Girls Selling
- Avatars Created
- Photos uploaded
- 4. Voice recordings
- 5. Total Personalized Patches earned
- 6. Emails sent
- 7. Per Girl Average Units
- 8. Per Girl Average Dollars

Total Sales

- Funds collected all avenues
- 2. Troop Proceeds
- 3. Magazine Sales
- 4. Direct Ship Sales Units, Money collected online, Proceeds
- 5. Order Cards Sales Units, Money collected from customers, Proceeds
- 6. Girl Delivery Sales Units, Money collected from customers, Proceeds



Product Management

Product Management

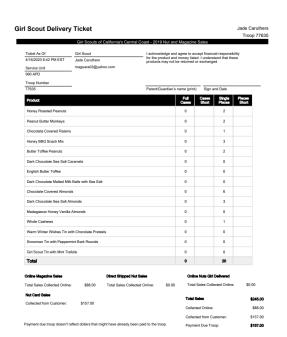




Delivery Tickets for Product

- Print delivery tickets by SU, Troop or Girl
- Troop Tickets for managing delivery
- Option to include financials

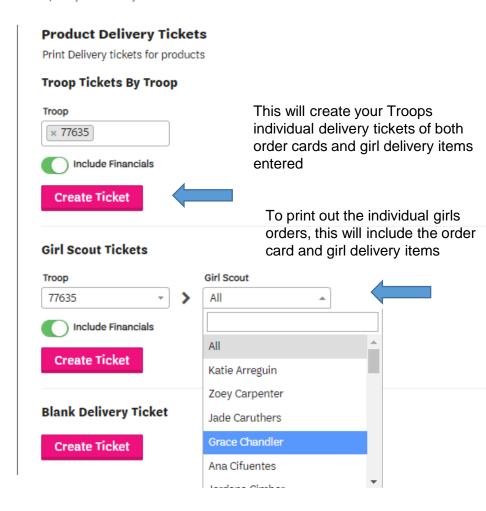
	Girl Scouts of C	California's Central Coast - 20	9 Nut and	Magazine S	Sales	
Delivery Site	Ticket As Of	Troop Leaders	Lac	knowledge a	ind agree to accept	Inancial
Michele Lofte	4/16/2020 6:39 PM EST	Michele Lofte	res	responsibility for the product and money listed. I understand that these products may not be returned or		
GSCCC 10550	Service Unit	miofte@girlscoutscoc.org	exc	hanged.	and products may	
Castroville, CA 95012	990 APD	831-632-9776				
831-632-9772	Troop Number					
miofte@girlscoutsccc.org	77635	_	Rec (pri	elver's name nt)	e Sign and	Date
Product				Full C	ases Single Short Pleces	Pleaces Short
Honey Roasted Peanuts				0	2	
Peanut Butter Monkeys				0	2	
Chocolate Covered Raisins				0	1	
Honey BBQ Snack Mix				0	8	
Butter Toffee Peanuts				0	2	
Dark Chocolate Sea Salt Caramels				0	0	
English Butter Toffee				0	0	
Dark Chocolate Malted Milk	Dark Chocolate Malted Milk Balls with Sea Salt			2	2	
Chocolate Covered Almonds				0	8	
Dark Chocolate Sea Salt Aln	nonds			0	3	
Madagascar Honey Vanilla /	Mmonds			0	0	
Whole Cashews				0	1	
Warm Winter Wishes Tin wit	h Chocolate Pretzels			0	0	
Snowman Tin with Peppermi	int Bark Rounds			0	1	
Girl Scout Tin with Mint Trefo	ils			0	0	
Total				2	30	
Online Megazine Seles		Direct Shipped Nut Sales		Online	Nuts Girl Delivered	
Total Sales Collected Online	\$104.00	Total Sales Collected Online:	\$0.00	Total Si	ales Collected Onlin	e: \$0.00
Proceeds:	\$8.00	Proceeds:	\$0.00	Proceed	ds:	\$0.00
Nut Card Sales				Total Sal	_	\$559.00
Collected from Customer:	\$455.00			Collected		\$104.00
Proceeds:	\$91.00				from Customer:	\$104.00
Payments to or from council are not applied to this delivery ticket.					and Bonuses:	\$99.00





Select your options and print your delivery tickets below:





Show Quick Dashboard Links *

Product Management

Product Management

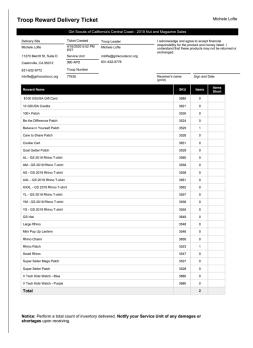


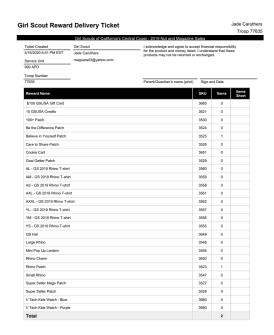


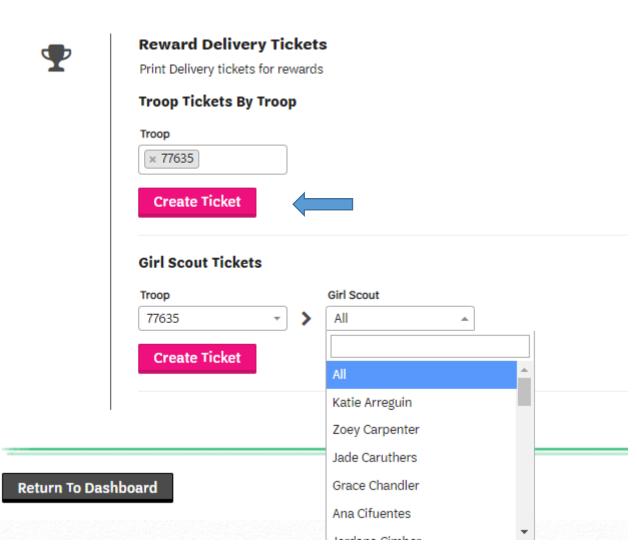


Delivery Tickets for Rewards

- Print delivery tickets by SU, Troop or Girl
- Troop Tickets for managing delivery
- Option to include financials







Product Management

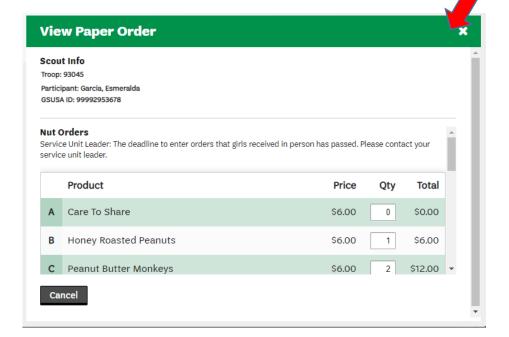
Product Management

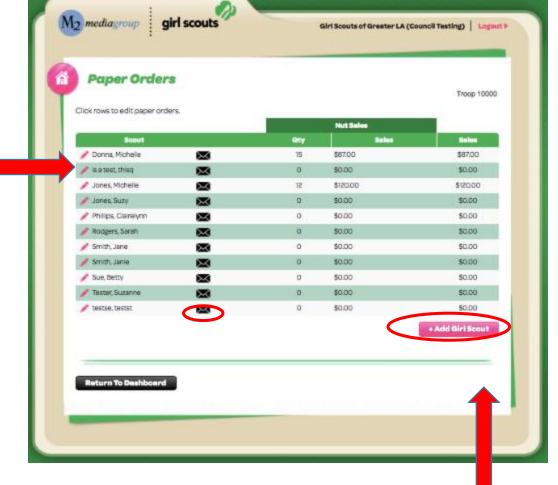




Girl Orders

- Click on individual girl to open order
- Edit amount by product
- Save



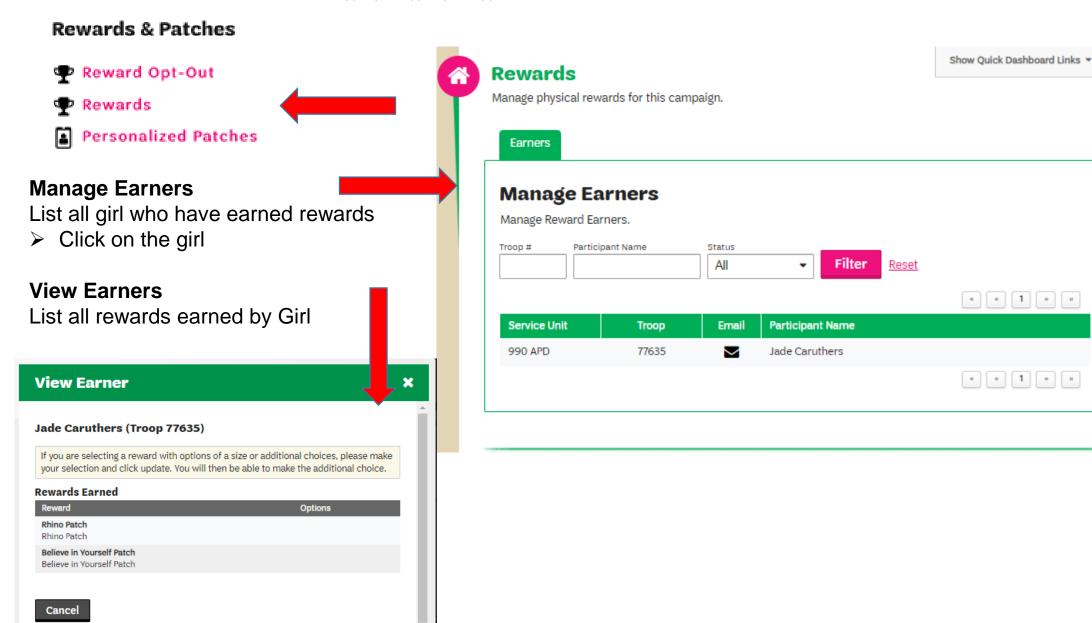


Paper Order Entries

- Edit order done by Troops or parents
- Send email to parent of girls order
- Nut order card total will be added to online sales for a total sale number
- If a girl is missing click "Add a Girl Scout"

Note: Troop can enter order up until lock out date

Rewards and Patches



« « 1 » »

« « 1 » »

Rewards & Patches

Reward Opt-Out

Rewards

Personalized Patches

Rewards and Patches – add photo of personalize patch here



Personalized Patch

Manage personalized patches for this campaign.



Manage Earners

Search Tools



Show Quick Dashboard Links .

Manage Earners

- List shows girls who have earned the Personalized Patch
 - In Production means in production, the system does not give a date when shipped or complete
 - To Be Sent to Production means it is pending
- Search Tools
 - Search By Troop # or Name