



Sample Letter Dismissal/ Non-reappointment – GSCCC 2019

Oct. 1, 2019

Volunteer Name

Address

Address

Dear Ms. Volunteer:

This letter is to notify you of the Girl Scouts of California's Central Coast decision to not reappoint you as a volunteer in a leadership capacity. The removal will restrict you from holding any service unit team or troop committee position.

You may be eligible to be reconsidered for a volunteer role in the future, to be reconsidered at that time, please contact us at info@girlscoutsgccc.org.

It's also important for you to know that your removal as a (**Volunteer Role**) with Girl Scouts of California's Central Coast does not cancel your membership in the Girl Scout Movement or impact your daughter's participation in the Girl Scout program. If you would like the decision reviewed by a group of volunteer peers or feel the decision was made in error, you may initiate the GSCCC Volunteer Grievance Procedure, instructions for which can be found at the following link. <http://www.girlscoutsgccc.org/GrievanceProcedure>. Thank you for the time and service you have provided.

Sincerely,

Xxxxx xxxxxx

Director of Member Experience Team

Direct Phone: xxx-xxx-xxxx

Cc:

Volunteer Name, Troop Leader

Volunteer Name, Service Unit Manager

Staff Name, Volunteer Support Manager

COUNCIL RECORD