



READY TO **EXPLORE**

Fall Product Program Troop Guide

Important Program Dates!

Early access for Troop Volunteers	Date
Fall Product Program Begins!	Date
Last Day for in-person & online girl delivered ordering	Date
Adult/Caregiver deadline for entering in -person orders into M2 system	Date
Deadline for Troop to enter or edit order card items for participants	Date
Deadline for SU edits to order card items	Date
Last day for customers to order direct ship nuts and magazine orders	Date
Last day for participants/troops to make reward choices	Date
Delivery of nut/chocolate items to SU volunteers	Date
All money due to Troop	Date
Council ACH	Date



Did You Know?

As an integral part of a Girl Scouts' journey toward leadership, they'll be learning and developing:

Goal Setting
Decision Making
Money Management
People Skills
Business Ethics

An easy, fun way to **earn startup funds** for your troop activities at the beginning of the Girl Scout year - don't miss out on all the fun!

Rewards

Girl Scout rewards can be found on the back of the order card.

- Participants should register online to track reward progress & select rewards as they are earned!
- Troop Rewards include:
 -

2026 Product Options:

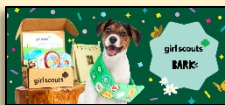
Nuts/Chocolates



Magazines



BarkBox



Candles



Personalized Products



Tervis Tumblers



Earn Customized Patches!

Fall Patch

To earn:

1. Send ___ + emails
2. Share your site in M2OS
3. Sell \$___ in total sales
4. Choose your background & your avatar design!

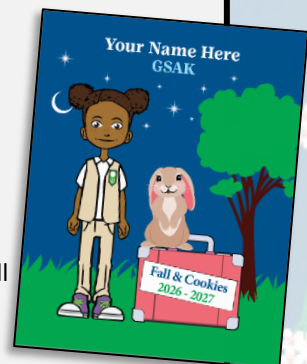
***Troop Leaders earn for \$___ in total troop sales!**

Cookie Program

Crossover Patch

To earn:

1. 2026 Fall Criteria: Send ___ + emails & share your site in M2OS
2. 2027 Cookie Program: Sell ___ + boxes of cookies



Order Card Entry:

- Girl Scouts/Caregivers have until _____ to enter order card items into the M2 system & select rewards. Leaders **MUST** enter or edit any missing/remaining orders by _____
- How to enter orders:
 - Choose *Paper Order Entry* from your dashboard
 - Click on the plus sign next to the Girl Scout's name to enter or edit orders – **DO NOT enter online girl-delivered product**
 - Enter total ordered items by variety from order card – Click *Update* & make sure totals match the order card
 - **Where's the SUBMIT button?** There is no submit button! Orders are transmitted for fulfillment automatically on _____ after the system is locked and council submits orders

Tips!

- Only order the exact number of products sold – do not over order because product cannot be returned to GS _____
- Rewards are automatically calculated upon order items entered but could take up to 1 hour to update after adjustments have been made to products sold

Care to Share

- Care to Share is a great way for customers to give back to the community through donations of products.
- Our council's Care to Share items will be donated to Soldiers' Angels through our Operation Salute program. For each \$_____ donation, veterans and active-duty service members, both at home and abroad, will be sent one can of candy/nuts.
- Donations are credited to the participant's sales & troops receive \$_____ in proceeds per donation sold. Girl Scouts earn the Care to Share patch by receiving _____ or more donations.

Troop Banking & Payment Collection

- Troops must have a GS___ approved bank account
- Payment (cash, check, or electronic) is collected from customers upfront at the time an in-persons order is placed
- Should your Troop choose to accept checks, they should be made payable to your Troop
- Deposit all funds into your Troop bank account
- Funds owed to GS___ will be collected via ACH by _____
- Steps to locate your Troops balance due:
 - Click *Banking and Payments* link on your Troop dashboard to view overview of all sales & proceeds
 - Or Click *Report* link -> *Troop Orders Report* or download your Troop's delivery ticket with financials toggled on
- If a Girl Scout does not turn in money to your Troop by _____, **DO NOT** place their order. Instead, contact their adult/caregiver immediately, inform your SUFPM, and document any issues. Again, in-person orders should **NOT** be entered into the M2 system unless payment has been received by the Troop.
- Online sales/orders will reflect as paid in the M2 system and final funds or ACH (if applicable by this time) will be adjusted for Troop to earn proceeds on these sales
- If a Troop decides to accept checks, be sure to indicate phone numbers & driver's license numbers on check. GS___ recommends to only accept checks from customers you know & are comfortable contacting if issues occur

Questions?

For questions regarding specific Council related details, contact your Service Unit or local Council office.

For questions regarding M2OS or other general sale questions, contact M2 Customer Support!

Service Unit Fall Product Manager

Name: _____
Email: _____
Phone: _____

Girl Scouts _____
email@_____.org
_____.org
__PHONE__

M2 Customer Service
support.gsnutsandmags.com
800-372-8520

We Appreciate You!

Thank you for being an integral part of the Fall Product Program

